District Deadlines for Promotion/Permanent Status 2003

Start working on Draft whenever determined by DED

**July 2**<sup>nd</sup>  
Final Draft due to your DED office (nothing accepted after this date)

10 Suggested Names, Address and Bio info of References due to DED from Agent (DED’s will request letters)

Bio references to include: title, short (2-3 sentence) narrative for individual

**July 23**<sup>rd</sup>  
CED and DED comments on Final Draft due back to agent

**August 6**<sup>th</sup>  
Final version of Packet due in your DED office (do not duplex)

**Total number of packets to submit:**

- Northwest: 38
- Northeast: 37
- Central: 31
- South Central: 29
- South: 32

This total is arrived at in the following manner:
- 8 copies of final packet due in DED office (to be sent to references)
- 1 additional copy of packet for each county in district (for voting)
- Committee copies (9 IFAS + 3 V/P, Personnel, DED)

DED will send request for Letters for References (reference letters must be returned by September 3, 2003)

**Sept. 8**<sup>th</sup>  
Packets mailed to counties for review and voting

**Oct. 3**<sup>th</sup>  
All votes due to individual DED offices

**Oct. 13**<sup>th</sup>  
DED Reference Letter to be completed

**Oct. 15**<sup>th</sup>  
Packets to Personnel Office