2. BRIEF DESCRIPTION OF JOB DUTIES

This agent is directly responsible for developing, teaching, and implementing educational programs for 4-H youth ages 5-18 years in Taylor County. The agent is also responsible to recruit, train, and evaluate volunteers to help carry out the 4-H Youth Development Program as well as recruiting and providing educational opportunities for 4-H members.

The agent utilizes a representative advisory committee to: identify relevant needs of the community, and to develop programs to meet those needs. Responsible for making sure that affirmative action standards are met and to insure that all activities and programming are in accordance with civil rights, equal opportunity and affirmative action guidelines.

Specific duties by percentage:

4-H Organizational & Volunteer Development, Public Relations & Marketing 40%
Life Skills For 4-H Youth 30%
4-H Animal Science & Agricultural Education 25%
Other Extension Events & Activities 5%

3. AREAS OF SPECIALIZATION:

4-H Volunteer Development
4-H Youth Development
4-H Camping Programs

4. ASSIGNED ACTIVITY SINCE LAST PROMOTION (NOT TO EXCEED TEN YEARS), OR SINCE UNIVERISTY OF FLORIDA EMPLOYMENT:

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5. EDUCATIONAL BACKGROUND

University of Nebraska-Lincoln  Family Sciences  MS-36 hours
Florida State University  Human Sciences  BS  1997
Tallahassee Community College  Liberal Arts  AA  1994
6. **EMPLOYMENT**
   University of Florida/IFAS-Extension Taylor County 2/03 to present
   Extension Agent I – 4-H /Accruing Permanent Status

   University of Florida/IFAS-Extension Taylor County 5/97 – 2/03
   Courtesy Extension Agent I – 4-H /Non-Accruing Permanent Status

7. **YEAR TENURE/PERMANENT STATUS WAS AWARDED BY UNIVERSITY OF FLORIDA – N/A**

8. **TEACHING, ADVISING AND/OR INSTRUCTIONAL ACCOMPLISHMENTS – N/A**

9. **TEACHING EVALUATIONS – N/A**

10. **GRADUATE FACULTY STATUS – N/A**

11. **GRADUATE COMMITTEE ACTIVITIES – N/A**

12. **RESEARCH NARRATIVE (ALL FACULTY) – N/A**

13. **CREATIVE WORKS OR ACTIVITIES:**

   **Exhibits:**


Overhead Transparencies:

Wiggins, Lori C., Hints for Record Keeping, developed to teach methods of record keeping, 1999, 14 pages.

Wiggins, Lori C., Amy McMullen, 4-H Volunteer Basics, developed to teach 4-H club leaders of the basics of organizing and leading a 4-H club, 1998, 25 pages.

Wiggins, Lori C., Role of a 4-H Advisory Committee, developed to give Advisory Committee Members guidance on their role, 1998, 5 pages.

Wiggins, Lori C., The Basics of Parliamentary Procedure, developed to teach club officers the basic procedure to conduct 4-H meetings, 1998, 10 pages.

Wiggins, Lori C., Preparing For County Events, developed to teach youth about how to prepare a demonstration and public speech, 1997, 15 pages.

Wiggins, Lori C., Agriculture Judging, developed to teach youth about Agriculture Judging for the North Florida Fair, 1997, 10 pages.

Power Point Presentations:

Wiggins, Lori C., 4-H/Tropicana Public Speaking Program, developed to prepare youth for participating in this program, 2003, 12 slides.

Wiggins, Lori C., Demonstrations & Illustrated Talks: All You Need To Know, developed to prepare youth to give a demonstration or illustrated talk at the County Events Program, 2003, 21 slides.

Wiggins, Lori C., 4-H Programs in Taylor County, developed for Overall Advisory Committee Meeting to update on 4-H programming, 2003, 8 slides.

Wiggins, Lori C., Preparing For & Giving A Public Speech, developed to teach youth how to write and give a public speech, 2002, 15 slides.

Wiggins, Lori C., Volunteers: 4-H Leaders, developed to teach 4-H Club Leaders of their roles within the 4-H club and basics of 4-H programs, 2002, 18 slides.

Wiggins, Lori C., Taylor County 4-H, developed for Overall Advisory Committee Meeting to inform of current 4-H programs, 2002, 9 slides.

Wiggins, Lori C., Clay Olson, Deborah Humphries, Taylor County In Review, prepared for Overall Advisory Committee Meeting to review Extension Programming, 2001, 15 slides.
Wiggins, Lori C., 4-H: More Than Cows & Plows, designed for a Rotary Club Meeting to inform members about 4-H programs, 2001, 21 slides.

Wiggins, Lori C., 4-H: More Than You Ever Imagined, designed for a presentation at the Woman’s Club to update on current 4-H programs in Taylor County, 2000, 15 slides.

Radio Programs:

Wiggins, Lori C., 100 Years of 4-H, developed in order to promote the 100th year anniversary of the 4-H program, 2002.

Wiggins, Lori C., 4-H in Taylor County, developed to promote 4-H programs, 2001.

Wiggins, Lori C., 4-H Horse Program in Taylor County, developed to promote 4-H Horse Show, clinics and summer camps, 1998-2001.

14. PATENTS AND COPYRIGHTS – None

15. PUBLICATIONS

g. Non-Refereed Publications

Curriculum Guides and Training Manuals


Wiggins, Lori C., Taylor County 4-H Horse Record Book, Taylor County Cooperative Extension Service, 2000, 10 pages.


**Fact Sheets:**


Brochures:

Wiggins, Lori C., Taylor County 4-H Summer Camping Programs, Taylor County Cooperative Extension Service, 2000-2003, 2 pages.


Newsletters:


Featured topics are as follows:

1. County Programs – articles relating to countywide programs, such as summer camp, 4-H Congress, and 4-H Legislature.

2. Community/Project Clubs – Articles relating to club reports and club activities.

3. Competitive Events – Articles relating to various county, district, and state events (judging teams, demonstrations, skill-a-thons).

4. North Florida Fair – Articles relating to the opportunities to participate in the fair.

5. Summer Camping Programs – Articles relating to day camps and residential camps.


Newspaper Articles:

Wiggins, Lori C., 1997-2003, Eighty-two (82) articles, average 1/4 page. Articles were submitted to two newspapers: Perry News Herald (circulation 15000) and Taco Times (circulation 10000).
Examples of Newspaper Articles:

1. Taylor County 4-H Clubs...Join The Fun
2. 4-H Youth Join Hand Around The Capital
3. 4-H, More Than Cows & Plows
4. Adventures at 4-H Camp Cherry Lake
5. Renegades Ride Their Way To State
6. Homeschoolers and 4-H, A Winning Combination
7. Youth Speak Their Way To The Top/ 4-H Public Speaking
8. 4-H Banquet Honors Youth & Volunteers
9. 4-H Summer Day Camp Sign-up Begins
10. Summer Fitness Tips
11. National 4-H Week Celebrated
12. 4-H – Thanking Volunteers
13. 4-Hers Using Their Hands To Larger Service
14. 4-H Hog & Ham Program
15. 4-Her’s Excel at Fair
16. Taylor County 4-Hers Attend Leadership Weekend
17. Local 4-Hers Celebrate 100th Birthday
18. 4-H Area “B” Horse Show Winners Announced
19. Dice Takes Home Grand Champion Award
20. 4-Hers Spend Week at University of Florida

16. LECTURES, SPEECHES OR POSTERS PRESENTED AT PROFESSIONAL CONFERENCES/METINGS

State Invited:


17. CONTRACTS AND GRANTS SINCE THE LAST PROMOTION (NOT TO EXCEED TEN YEARS) OR DURING THE LAST FIVE YEARS FOR TENURE NOMINEES
Principal Investigator Grants Funded:

Florida Agriculture In The Classroom, Inc. Ag In The Classroom Grant Program, 5th Grade Students L.C. Wiggins, P.I., 2000-02. $750.00

Chevron Corporation Florida 4-H Community Pride Grants Program L.C. Wiggins, P.I. 1998-2002. $1,000.00


Total $4,950.00

Co-Principal Investigator Grants Funded:

Florida 4-H Foundation 4-H Program Improvement Grants Program L.C. Wiggins, A.D. McMullen, Co.P.I. 2001-02. $2,970.00

Florida 4-H Foundation 4-H Program Improvement Grants Program L.C. Wiggins, A.D. McMullen, T.R. Heijkoop, Co.P.I. 2000-01. $3,000.00

Total $5,970.00

Monetary Contributions:

Local Taylor County businesses 4-H Livestock Program Support L.C. Wiggins, C. B. Olson, Co.P.I. 1997-2003 $30,000.00

Local Taylor County businesses 4-H Horse Program Support L.C. Wiggins, P.I. 1997-2003 $5,000.00

Henry Davis 4-H Scholarship 4-H Program Support L.C. Wiggins, C. Bethea, Co.P.I. 2003 $500.00

Total $35,950.00
In-Kind Contributions:

Taylor County 4-H Program Volunteers
Volunteer Hours Donated
Calculated: $16.05/hour x 14,800

Big Bend Feed & Supply
Feed for participants at 4-H Horse Shows
L.C. Wiggins, P.I. 2002

Hicks Feed & Garden Center
Feed for Embryology Project, Tags for Horse Pads & Bags

Pepsi Co.
Drinks for Horse Shows & Day Camps

Total $239,290.00

Community Support Dollars:

Taylor County 4-H Program
Local Support Dollars For 4-H Programs

4-H Day Camp Program
Local Support Dollars For 4-H Summer Day Camps

Total $116,250.00

Summary of Grant & Other Funding, Received, 1997-Present

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<td>Community Support Dollars</td>
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Total Support Dollars $401,960.00 $164,420.00 $237,540.00
18. UNIVERSITY GOVERNANCE AND SERVICE

IFAS Committee Membership

4-H Northwest Extension District Program Implementation Team, Member 2002-present  
Area “A” Horse Show Advisory Committee, Member 2002-present  
4-H Camp Cherry Lake Advisory Committee, Vice-Chairman 2002-present  
Florida 4-H/4-H District III Council, Advisor 2002-present  
4-H Camp Cherry Lake Advisory Committee, Secretary 2001-2002  
4-H Camp Cherry Lake Advisory Committee, Member 1997-present  
Area “B” Horse Show Advisory Committee, Member 1997-2002  
Area “B” Horse Show Advisory Committee, Chair 2000-2002  
Area “B” Horse Show Advisory Committee, Co-Chair 1998-1999

19. CONSULTATIONS OUTSIDE THE UNIVERSITY - N/A

20. EDITOR OF A SCHOLARLY JOURNAL SERVICE ON AN EDITORIAL ADVISORY BOARD OR REVIEWER FOR A SCHOLARLY JOURNAL - N/A

21. INTERNATIONAL ACTIVITIES - N/A

22. EXTENSION PROGRAM (for IFAS only)

4-H YOUTH DEVELOPMENT MAJOR PROGRAMS 1997-2003

a. 4-H Volunteer and Organizational Development

b. Enhancing 4-H Animal Sciences and Agricultural Programs

c. Life Skills For 4-H Youth

4-H YOUTH DEVELOPMENT MAJOR PROGRAMS 1997-2003

a. 4-H VOLUNTEER AND ORGANIZATIONAL DEVELOPMENT

Situation:

Taylor County 4-H organizational programs (club and county) serve a vital role of occupying youth and adult leisure time with constructive and meaningful activities.
These activities direct them toward positive community behavior and limit their susceptibility to negative influences, which project negative outcomes. The purpose of the program is to expand the 4-H program delivery systems and outreach to new audiences through a variety of methods.

The key to strengthening 4-H programs is a well-trained, strongly supported volunteer organization. Volunteers need to receive support and training opportunities to help in their growing experience, locally and at the state level. Systems for helping volunteers know how well they are doing and where improvements are necessary would enhance the effectiveness of the volunteers. Effective training and expanded opportunities for volunteers are needed to promote the organization, recruiting new leaders and youth, and to prevent/minimize leader turnover. Making local adults, youth, and teachers aware of the 4-H programs available, will help to increase a better awareness of the 4-H program.

Taylor County 4-H organizational programs serve a vital role for occupying youth leisure time with constructive and meaningful activities. The Taylor County 4-H Club Program is comprised of 15 project clubs, 22 club leaders and 88 other volunteers. These volunteers serve in roles ranging from community club leaders to resource leaders to judges at County Events.

Public relations and marketing efforts are being done for 4-H programs through two local newspapers and a local radio station. Newspapers are printed twice weekly with an average of at least one 4-H article appearing weekly.

**Targeted Audience:**

Adults 20 years of age and older
4-H Alumni

**Objectives:**

*Based on input from the 4-H Advisory Committee the following objectives were selected:*

1. To increase 4-H youth contacts by recruiting, training, rewarding, supporting and retaining at least 150 4-H volunteers annually.

2. At least 15, annually, of the new and current volunteer leaders will learn the essentials of organization management, youth development, as well as subject matter to be used within the 4-H club.

3. 4-H membership in Taylor County will increase by 10% annually as a result of membership in new 4-H clubs.

4. To increase public awareness of and information and 4-H and
Extension programs by implementing a full-scale public information and awareness program utilizing a wide variety of media channels.

5. To write and deliver a monthly newsletter, for each 4-Her and parents, along with volunteers informing on upcoming 4-H events and activities for 4-Hers and volunteers to participate in.

**Educational Effort/Activities:**

- Twenty-six quarterly 4-H Volunteer/Leader meetings and training sessions were held with 26 total hours of instruction and 52 hours of meeting time covering topics of: how to recruit members and involve parents, club projects, fund raisers, club accounting, all reasonable efforts, Affirmative Action and discussed upcoming 4-H events and activities.
- Developed a 4-H volunteer resource handbook for organizational leaders.
- Provided four horse club volunteers with a session on managing club funds.
- Seven annual 4-H member and volunteer recognition banquets have been held and attended by 784 youth and adults.
- Trained 17 teen volunteers, during twelve (1 hour) sessions, to assist with 4-H summer day camp programs.
- Two state leader forums were attended by six volunteers and two Southern Regional 4-H Leaders Forums were attended by five volunteers.
- Fourteen 4-H Advisory Committee meetings were held to discuss needs of community, clubs, affirmative action and minority participation with an average of 75% participation of members.
- Eight presentations were conducted to recruit adult volunteers from local schools and civic groups. There were 278 adults reached from 1997-2002.
- Sixteen volunteers from the local Garden Club were utilized as a volunteer system for the Horticulture program in Taylor County.
- Developed a 4-H Teacher's Guide To School Enrichment and distributed a total of 1,105 copies to Pre-K thru High school teachers in the county to recruit volunteers for 4-H programs.
- One-hundred & two volunteers have worked with the Homeschooler 4-H club members.
- Forty-eight 4-H County Council meetings have been held.
- Seventy-four 4-H monthly newsletters were produced in house from 1997-2003. There were 15 news articles done to recruit volunteers for 4-H programs. There were 1900 youth reached from 1997-2002.
- Developed 24 quarterly volunteer newsletters and that reached 489 volunteers.
- Newspaper articles in local papers have yielded 82 total news articles on 4-H events and activities.
- Fourteen teacher-training workshops have been held at local schools in Taylor County.
**Impacts:**

- Twenty-seven 4-H community and project clubs were supported by 345 volunteers from 1997-2002.
- Since distributing the guides to 4-H In The Classroom over 10,000 youth have participated in a 4-H school enrichment projects.
- Three thousand & eighty-five youth grade K-11th grade participated in the Seat Belt Safety school enrichment program. Through the program the youth reported that they gained a better awareness of wearing seat belts and the consequences with not wearing them. Pre and posttests were given to all participants. Results indicated that prior to the program 60% of the participants responded that they "always buckle up", at the conclusion of the program 91% responded that they "always" buckle up. That is a 31% increase in seat belt usage.
- Five hundred & four youth, 3rd-9th grades, participated in the 4-H Embryology Project. At the completion of the project participating youth demonstrated a better understanding of the development of the reproductive system & fertilization, daily embryonic development, identifying parts of eggs, incubation of fertile eggs, handling chicks safely, and careers in the poultry industry through a post-test. Through the program youth learned more about the developmental stages of the egg through monitoring their eggs on a daily basis and keeping project books throughout the process to record the progress of the project.
- Six hundred and eighty-nine volunteers contributed 14,800 hours from 1997-2002 for club planning, meetings, horse shows, fairs, clinics and other 4-H activities. If we had to pay these volunteers, it would cost $237,540.00, at $16.05/hour. This shows a definite impact to the 4-H program and how valuable volunteers are to our program.
- Sixty-two new 4-H volunteers completed six hours of the New Volunteer/Leader training process for Taylor County. Topics covered were club management, county & university policies, how to start and operate a 4-H club effectively, necessary forms to complete, and how to make your club meetings fun. Positive comments were given back from all twenty-one participants. Observations made by agent while attending club meetings show that the leaders are being successful in implementing new techniques within their club.
- Twenty club leaders and volunteers have five or more years of service with the Taylor County 4-H Program. Two of the club leaders have ten or more years of service. This shows that leaders/volunteers are aware of the importance of 4-H and what is has to offer the youth of the community.
- Ten youth volunteers contributed over 1440 hours to the 4-H summer day camp program. Volunteers served in chaperone roles, group leader, recreation leader, craft/project instructor, refreshment coordinator, and supervised youth. This saved the county $23,112.00 for day camp worker salaries.
- Because of the well-structured County 4-H Council, twelve youth were able to play vital roles in coordinating the 4-H Awards & Recognition Banquet. They were able to identify jobs, select and implement committee structures and host the
activity with very little adult help. The youth helped design a t-shirt, wrote scripts, coordinated the meal and ordered awards and metals for members. They learned the importance of planning and time management.

- An overall awareness of 4-H programs in Taylor County reached over 15,000 individuals through local news articles.

b. **ENHANCING 4-H ANIMAL SCIENCE & AGRICULTURAL PROGRAMS**

*Situation:*

The purpose of this program is for youth to increase their skills and knowledge in the traditional and non-traditional livestock and other animal projects; to encourage 4-Hers to try a variety of livestock projects to maximize their range of experience; to provide programs on the interrelationship of Agriculture and natural resources including forestry, wildlife and horticulture.

A wide variety of programs are offered annually, which expose youth to sound educational information related to the importance of agriculture and animal science education. A major objective of this program is to develop and implement an agricultural educational program in the school system such as Ag in the Classroom. This would help to educate youth as to the importance and role agriculture in the United States, and specifically for Florida and Taylor County. By participating in plant and animal science programs, youth will increase their understanding of agricultural science and technology, career opportunities, and become more aware of the important role agriculture plays in their life.

Many of the youth involved with 4-H in Taylor County live in rural areas. The major animal science projects in our county include: horse, beef, and swine. These projects require commitment by the 4-H member and their family, to be successful.

*Targeted Audience:*

Taylor County youth ages 5 to 18.

*Objectives:*

*Based on input from the 4-H Advisory Committee the following objectives were selected:*

1. 80% of the 250 5th grade students who participate in the Taylor County 4-H Agriculture Day will gain knowledge about the importance of agriculture and how it affects their life, as well as gaining knowledge of how to raise and care for swine, beef, and horses.
2. 50 youth will participate in eight hours of animal science education to gain skills on swine, steer, and horse grooming, selection, feed, nutrition, care and record keeping.

3. 90 youth will participate in three weeks of 4-H Agriculture Summer Day Camp programs. 70% of the ninety participants will gain knowledge on importance of agriculture and agriculture products produced in Florida.

4. To reach at least 30 4-H Livestock youth and 25 volunteers annually with a full-scale 4-H program which stresses record keeping, care of animals, nutrition, reproduction and animal welfare.

5. 15 volunteers annually will gain a better understanding of 4-H animal science programs and working with youth through volunteer trainings.

6. At least 70% of the 30 youth who complete animal science record books will gain skills in record keeping, money management, time management and organization.

Educational Effort/Activities:

- Coordinated and conducted 4-H Agriculture Day collaboratively with members of the Taylor County Farm Bureau and teachers of the Taylor County School District, for all fifth graders in the county. Two-hundred and eighty-seven youth and teachers participated in the Ag Day. Educated and secured workshop presenters on specifics to be taught during the Agriculture Day. Subjects taught were: Horticulture, Plant Identification and Uses, Swine Industry, Forest Industry, Beef Industry, Poultry, Horse, Honey/Bees and Corn/Farming. All youth participated in hands-on instruction in an outdoor setting.
- Taught twenty presenters Agriculture subject matter needed for workshop stations during 4-H Agriculture Day.
- Coordinated three (six hour) livestock clinics, with the Madison County 4-H Agent, on swine and steer grooming, selection, feed, nutrition, care and record keeping. One hundred and twenty-two youth from Taylor, Suwannee, Madison, Lafayette, and Hamilton counties attended the clinics.
- Held 21 clinics on horse showmanship/horsemanship, nutrition/grooming, speed events; trail events, and English/hunter discipline. Three-hundred & nine youth and 102 volunteers participated in the clinics.
- Developed a guide on Taylor County 4-H animal science projects.
- Developed Taylor County 4-H Horse Project Guide.
- Ninety-eight, 3rd-5th grade, youth participated in the World of Animals and All About Animals school enrichment projects.
- Thirty-eight livestock organizational program meetings were held with an average of 20 parent volunteers attending each meeting.
Area/State/Regional Horse Shows: From 1997 to 2003, 48 youth participated in the area horse show, 30 in the state horse show and seven in the regional horse show. There were 308 members participating in the Taylor County 4-H Horse Program from 1997-2002.

Gave leadership to Area B Horse Show: Chaired four meetings, served as grounds chair, coordinated registration for Taylor, Madison & Dixie Counties delegations, arranged for judges, developed and mailed out judges packets, served on appeals committee, conducted bit & helmet check-in, worked with Alachua County 4-H Agent to organize registration, tallied points at the show, and produced the final show report to the State 4-H office.

Attended two North Florida Livestock Association Meetings to help with the planning of the North Florida Livestock Show & Sale.

Attended two Area A Horse Show Committee Meeting.

Attended two North Florida Fair planning meetings.

Five part-time day camp workers were hired to help run the camps in the Taylor County. Forty-eight weeks of day camps were held with a total of 1410 youth from 1997-2002, ages 5-12, taking part in the day camps. Different themes utilized each week centered on Animals, Agriculture, Environmental/Wildlife, Marine Science, and Crafts. Day camps included field trips to parks and museums, the University of Florida Aquaculture Center, hands-on-learning activities and guest speakers.

Trained 31-day camp staff and volunteers to help work with 4-H summer day camps.

Developed a flyer annually that was distributed to all 2nd through 6th graders in the county to promote 4-H Day Camps.

Held 68 4-H Horse Committee Meetings, to work with volunteers, to plan educational clinics, camps, trail rides, community service projects and horse shows. An average of 15 volunteers attended each meeting.

Forty-two youth participated in the State 4-H Horse Judging Contest.

Provided five sessions of training for 102 volunteers to work with animal science projects.

Worked with County Extension Director and volunteers to coordinate the solicitation efforts, throughout the community, in support for youth livestock projects.

Worked with twelve Livestock club volunteers to organize a 4-H Petting Zoo during a local festival. The zoo was manned by about 40 youth and adults volunteers and visited by over 25,000 visitors, annually.

Recruited two elementary school teachers to turn their classrooms into 4-H Livestock Clubs. Each classroom raised a swine and kept records on the animal. The swine were entered in the North Florida Livestock Show & Sale and shown by one of the students.

Taught five workshops on how to complete the Florida 4-H Horse Project Book. Twenty-six youth participated in the workshop.

Taught two Livestock Record Book clinics for seventy-two 4-Hers.

Taught two workshops on how to complete the 4-H Hog & Ham Project Book for seven youth and three volunteers.
Worked with volunteer and teen leader to revise a Taylor County 4-H Horse Project Book.

- Worked with County Extension Director to teach 36 (one hour) lessons, for forty-five youth, on how to evaluate livestock, feed, weed and bugs for the Livestock Judging Competitions.
- Fifty-two youth participated in the North Florida Livestock Judging Contest, six youth participated in the North Florida Fair Farm Judging Contest and six youth participated in the Lafayette Farm Judging Competition.
- Worked with a volunteer to develop 13 lessons, two hours each, on horse judging. Volunteer taught the lessons to six senior 4-Hers.

**Impacts:**

- During the past two years, 507 fifth graders and 42 teachers from Taylor County participated in 4-H Agriculture Day. This Agent has received $750.00 in grants for the program. All fifth grade students in the county are reached annually with agriculture education. Topics include strawberry and citrus production, swine, forestry, beef, poultry, honey, horticulture, horses, and vegetable production. This program is a partnership between the 4-H/Extension Office and the local Farm Bureau. The Agent has logged 10 instructional hours and 32 hours in program planning efforts. Thirty volunteers contributed seven hours each to this effort for a total of 210 hours for a total dollar impact of $3,370.50. At the conclusion of the 4-H sponsored Ag Day teachers reported that they were very satisfied with the level of education imparted to the children; teachers especially appreciate the opportunity to participate in a field trip in order to enhance learning in the classroom. All youth actively engaged in experiential learning and had the opportunity to practice and apply facts learned in the classroom in a real-life setting.

- Evaluations were given at the end of each livestock clinic, and it was reported that the workshops were very helpful to youth showing animals for the first time and for veteran participants as well. They also reported they were now more knowledgeable of what to feed their animal for best performance and how to groom their animal prior to the show.

Ninety percent of the participants indicated by pre and post tests that they had an increase in knowledge for facility needs for swine project animals including space requirements, Grooming techniques for swine and steer, about the simple stomach digestive system of swine and how a diet that included essential amino acids, vitamins and minerals needed to be designed and fed for proper growth and development, how to select feeder pigs for market swine project animal, showmanship techniques used in showing market swine, again, including attentiveness in the ring, maintaining composure and avoiding dangerous situations, how to halter break, training to lead, set up and movement techniques that would later be utilized in the show ring, and selection of prospect steers for project animals in regards to producers selected to supply show quality animals, recommended breeds, disposition, age and size of animals to look for basic space
requirements for raising their steer projects including proper construction for
strength and durability, functionality and safety.
- Eight youth successfully completed the Hog and Ham Program. Completed the
record book and presented a demonstration on the final day. Three of the youth
received blue ribbons for their efforts, while the other five received red ribbons.
Through the program the youth learned valuable record keeping skills and learned
the various cuts of meat and how to figure the price per cut.
- One hundred and thirty-five youth participated in swine show and twenty-two in
the steer show for the North Florida Livestock Show & Sale. Ninety-one blue
ribbons and 66 red ribbons were earned. Fourteen of the youth placed second in
their individual classes and five youth placed in the top five for overall juniors in
Showmanship. A junior from Taylor County won the overall junior record book
award. Two senior 4-Hers placed in the top five for Showmanship. All
participants in the program successful completed project books and competed
during the county events program presenting a demonstration, illustrated talk or
public speech.
- The 4-H horse club successfully conducted eighteen 4-H/Open youth horse shows.
4-H members, parents, leaders and agent were involved in carrying out the total
show, including registration, awards, food, arena preparation, securing judges,
safety and show rules. At each horse show, 4-H members from at least eight
different counties participated in the shows; each show involved a minimum of 60
youth and adult participants.
- Sixty-two youth and 15 volunteers have attended 4-H Horsemanship School.
Seven youth served as assistant instructors, 5 youth as counselors, and 50 youth as
campers.
- One thousand, two hundred and ten 4-H exhibits were entered in the North Florida
Fair 4-H Division from Taylor County with 80 percent receiving blue ribbons. Ten
best of show ribbons were won. Three hundred & sixteen youth participated in the
North Florida Fair by competing on judging teams, setting up club booths, entering
exhibits, Share-the-Fun talent show, and attending the awards presentation.
- With livestock club meeting attendance up by 50% over the past five years, more
members are receiving 4-H information and have an opportunity to participate in
educational sessions. Fifty percent of the 4-H member's parents are attending
meetings, which allows for greater application of information received at
meetings. With greater involvement and attendance also comes greater subject
matter knowledge because of participation.
- Post-horse show surveys were given to 104 youth at the Area B Horse Show. An
average of 90% (92) of the participants indicated that as a result of participating in
the Area B Horse Show they gained skills in leadership, horsemanship,
showmanship, and record keeping.
- Forty-eight weeklong day camp programs focusing on animal sciences, agriculture
and environmental education were held for a total of 1410 participants. These
camps helped to occupy the youth's leisure time in an effective way, through
various learning activities. All participants showed an increase in knowledge by at
least 85% according to pre and post test scores. Ninety percent of youth
participants rated the summer day camp program as "excellent"; 10% gave day
camps a "good" rating. Interviews with parents revealed that two-thirds of participants would not have access to other daytime supervised, constructive opportunities if day camp programs were not offered. This agent provided 36 contact hours per child per week of day camp; as a result, youth were involved in building meaningful relationships with adults and their peers. One hundred percent of day camp participants gained an awareness of and an appreciation for the environment. 86% of day campers could identify at least one thing relating to the environment that they learned as a result of the day camp(s).

- Twenty-six teen counselors served in various leadership roles for day camp sessions; roles that were successfully filled include group leader, recreation leader, craft instructor, refreshment coordinator, and supervision. This increased this agent's ability to serve more youth.

- One hundred & four adult volunteers contributed time to the 4-H day camp program. Volunteers served in chaperone roles, teaching roles, and other tasks that needed to be accomplished. In total there were 104 volunteers who contributed a total of 5,280 hours for summer programs alone. In economic terms, hours donated were worth $84,744.00 to the Taylor County 4-H Program.

- Day camps have become so popular that each week had a waiting list of at least 20 youth. As a result, the 4-H Advisory Committee identified expanding day camp opportunities to Taylor County youth.

- One-hundred and two volunteers contributed 672 hours to the 4-H Horse program by organizing and working at clinics, horse shows, workshops, judging clinics, and club meetings. If we had to pay these volunteers, it would cost $10,785.60, calculating these hours by $16.05. This shows how valuable volunteers are to 4-H programs.

- Over 25,000 individuals attending the Florida Forest Festival had the opportunity to get close up to live animals through the 4-H Petting Zoo. They were able to feed and touch the animals. Positive feedback was given from both the volunteers and participants.

- Eighty-four youth successfully completed and turned in project books.

- A total of 136 youth have been trained and participated in animal science judging teams including 95 livestock judging, 22 horse judging and 19 poultry judging. These 4-H members have gained valuable industry information as well as decision making and communication skills by participating in oral reasons activities. The Agent has coordinated 98 practices, including 10 field trips. Three hundred and forty-two Agent and volunteer instruction hours have been logged in preparation for competitions. Youth have attended 32 judging competitions throughout the state. Members of judging teams reported they felt valuable as a team member and received a real sense of accomplishment after receiving recognition at competitions. They felt their hard work had paid off.

- Four hundred and two youth have enrolled and completed traditional animal science projects, from 1997-2002.
c. LIFE SKILLS FOR 4-H YOUTH

Situation:

The purpose of this educational program is to offer leadership, community service, communication, and life skills education for all youth in the county.

Local 4-H club receive training in parliamentary procedure, hold club offices, attend County Council activities, are involved in District Council programs, and participate in a wide variety of events and activities at the club, county, district, and state levels.

Young people need and want direction from adult leaders. These adult leaders are needed to help the youth develop skills in decision-making, leadership, self-confidence, and interpersonal relationships. It is especially important to prepare youth for the future by providing opportunities as well as skills. In order for youth to become self-directing, productive members of their families and communities they need to learn essential life skills that can be taught be adult role models. It is important to teach these skills to all 4-Hers, beginning as early as age five. By beginning to teach these life skills to youth at an early age, will help to encourage them to get involved and obtain self-confidence earlier in life. These skills can be learned through participation in 4-H community clubs, school enrichment projects, special interest units, residential camps, day camps, congress, legislature and other 4-H activities.

Targeted Audience:

Taylor County youth ages 5 to 18.

Objectives:

Based on input from the 4-H Advisory Committee the following objectives were selected:

1. 800 youth will gain and demonstrate knowledge of the life skills of decision-making, self-confidence, cooperation, communication, leadership and citizenship during 4-H Day Camps, Congress, Legislature, residential camps, and 4-H clubs.

2. For the Agent and 4-H Advisory Committee to continue supporting and promoting 4-H Camping Programs to at least 100 youth annually.

3. To have at least 30 4-H senior-age youth (ages 13-18) participating in 4-H state programs annually including: State 4-H Council, 4-H Legislature, 4-H Congress, 4-H Leadership Adventure Weekend and serve as 4-H Camp Counselors.

4. To offer 4-H programs to at least 1000 youth annually that better prepare 4-H
youth for life by exposing them to a wide variety of citizenship, leadership
and career exploration activities.

**Educational Effort/Activities:**

- Taught 9 officer training workshops for 81 club officers.
- This agent served as the advisor for the Taylor County Teen Council and taught workshops on leadership and public speaking. During the past five years the Taylor County Teen Council met 36 times. The Teen Council assisted in planning the annual Recognition Banquet, 4-H Day at the Legislature, 4-H County & District Events, 4-H Agriculture Day, County-wide Community Service Projects and the Florida Forest Festival Petting Zoo. The Teen Council also puts in a booth at the North Florida Fair.
- This agent served as advisor and co-advisor to the District III 4-H Council allowing youth the opportunity to learn and demonstrate leadership skills. Over 20 District Council meetings have been conducted during which youth planned and implemented district activities.
- Gave leadership to the District III Council Reporter in developing and sending out a district newsletter to 66 youth from eight counties.
- During the past five years 8 Taylor County 4-H members served on the State 4-H Council Executive Board and participated in the 4-H State Council Meetings and 12 Executive Board meetings.
- During the past five years 22 Taylor County youth have participated in the LAW Leadership Adventure Weekend retreat.
- Conducted three sessions of 4-H Camp Counselor Training workshops for a total of 36 hours of instruction for 347 youth from seven counties. Workshop topics included were: Purpose of Camping, Counselor Basics 101, Understanding your Campers, Child Development, Leading songs and games, Counselor Duties and Responsibilities, Cabin Duties and Inspection, Flag Raising & Lowering. Counselors also participated in teambuilding activities designed to build successful working relationships among campers, youth volunteers and other staff. Developed Camp Counselor Training Manual to train 347 youth to serve as a camp counselor.
- During the past five years 362 youth participated in the 4-H County Events Program presenting public speeches, demonstrations/illustrated talks, share-the-fun acts, fashion revue, clothing selection, poster and photography contests. This Agent has logged 29 instruction hours in preparing youth for demonstrations, public speaking competitions, fashion revue talent shows and photography competition.
- Developed a fact sheet on "Giving a Demonstration" and "Preparing For & Giving A Public Speech". Distributed fact sheet to 502 youth through workshop participation and 4-H newsletter.
- Every club in Taylor County participates in at least one community service project. A survey of leaders revealed that 4-H clubs conducted a minimum of two community service projects per year with one club conducting eight in one year. The average number of hours that are provided per 4-H member in a year is 18
hours of community service. Sixty-six community service projects were conducted with 846 youth contributing.

- During the past five years 48 Taylor County youth and four adult volunteers have participated in 4-H Legislature. This agent along with a volunteer taught workshops annually to prepare youth for the program. Through participation in a mock legislature session youth learned about state government, the political system and issues impacting the state. Two of the 4-Hers served on the Legislature Planning Committee.

- Forty-five youth and ten adult volunteers have attended 4-H Congress. Four have competed in demonstrations, three in fashion revue, two in share the fun program, two in the Ambassador Program and two in scholarship application process and interviews. The youth also participated in State 4-H Council activities.

- During the past five years the 4-H/Tropicana Public Speaking Program has continued to grow as this agent has presented more than fifty-five workshops on researching a speech topic, organizing speech material, developing pleasing style before an audience, speaking with confidence, and developing poise, at the elementary and middle schools for youth grades 3rd – 7th. Over 5,000 youth have participated in this school enrichment program.

- Developed a guide with tips on "How to Give a Public Speech" to reinforce ideas taught in public speaking workshops.

- During the past five years the Seatbelt Safety school enrichment program has been used in eight Taylor County Schools as a 4-H Special Interest Project. Over 5,000 youth have participated in the project. This agent has conducted training for teachers and staff.

- During the past five years 445 youth from two elementary schools and homeschooler 4-H club members participated in the 4-H Embryology project. This agent conducted training for teachers and volunteers.

- During the past five years the Talking with T.J. Teamwork and Conflict Resolution curriculums have been used in two Taylor County Schools as a 4-H Project in two Exceptional Student Education classes. One hundred and twenty-five youth participated in this project.

- During the past five years 16 teachers from Taylor County Schools incorporated the Earth Connections curriculum into their classes science lessons. Four hundred and forty-four K-3rd graders took part in the lessons.

- Taught, along with FCS Agent, 48 classes on basic sewing skills (parts of the sewing machine, safety, laying out a pattern, sewing supplies, cutting out a pattern, threading a machine, how to operate a machine). Sixty-four youth participated in the classes.

- Planned seven weeks of 4-H residential camp for 766 youth from Taylor and Madison counties. Over thirty volunteers assisted during the camp.

- Taught four photography classes, at 4-H Camp, for 105 youth. Developed a fact sheet titled "Photography Know How" and distributed to each of the participants.

- Taught four scrap booking classes, along with Family & Consumer Sciences agent Debbie Humphries, for 105 youth at 4-H Camp.
Impacts:

- Eighty-one 4-H club officers learned effective Parliamentary Procedure for club meetings through attending an officer training. Because of their training they were able to hold effective and orderly meetings throughout the year, which saved member and volunteer time.
- During the past five years 42 youth participated in the 4-H Teen Council. They displayed their leadership skills by planning and implementing a variety of activities including annual Recognition Banquet, 4-H Day at the Legislature, 4-H County & District Events, 4-H Agriculture Day, County-wide Community Service Projects, Florida Forest Festival Petting Zoo and their own club meetings. They also participated in 18 community service projects.
- Taylor County 4-H’ers are very involved in leadership roles on County and District levels. Six Taylor county 4-H members have served as District 4-H Council Officers holding the offices of President, Vice-President, Secretary, Reporter and Representatives. Two 4-H members served as State 4-H Ambassador. Nine youth have served on State 4-H Executive Board.
- Over the past five years 26 4-H members participated in 4-H Ambassador skills, communication skills and how to promote 4-H. Each of the youth reported that they felt the programs helped them improve their leadership skills, public speaking skills and knowledge of the 4-H program.
- During the past five years 65 Taylor County teens participated in the 4-H Camp Counselor Training and were awarded completion certificates. The youth served as counselors at county camp and day camps.
- Over the past five years 362 youth participated in 4-H County Events Program: 64 were in Share-the-Fun, 62 in poster art, 45 in Fashion Construction, 19 in Fashion Selection, 44 in public speaking, 6 in Horse Public Speaking, 44 in photo contest, and 78 in demonstrations/illustrated talks. This helped many of the youth demonstrate a higher level of confidence and skills along with developing good sportsmanship. This fact was evidenced by the judges results: 80 percent received blue ribbons, 15 percent received red ribbons and 5 percent received white ribbons.
- During the past five years three Taylor County 4-H Clubs have been awarded 4-H Community Pride Grants totaling $1,000. The club have sponsored an animal adoption day, repaired the local city park playground equipment, held a cleanup at the beach, gave care packages to the homeless, hosted a Valentine’s Party at the nursing home and made care packages for hospital residents during the Christmas Holidays.
- Surveys of 4-H Club leaders indicate that 4-H members provided over 4000 hours of volunteer service in a variety of activities including volunteering at the Taylor Animal Shelter, Community Friends Center, St. Jude’s Children’s Hospital, Relay For Life, Perry Health Facility, and others.
- Forty-eight 4-H’ers who participated the 4-H Legislature displayed an increase in knowledge and skills about the legislative process, state government and issues impacting the state. 4-H members who participated also conducted mock legislature sessions at 4-H Junior Congress in 2003 for over 70 4-H members.
During the past five years 45 youth have attended 4-H Congress. Thirteen youth reported they were thrilled at the opportunity to participate in competitive events at the state level. The ten Council Delegates had the responsibility of voting for their 4-H leadership for the upcoming year. The participants reported that this experience held in learning to make decisions.

The 4-H/Tropicana Public Speaking Program has increased from 650 youth in 1997 participating in the program to 1250 youth in 2003 participating in the program annually. A survey of 56 teachers revealed that 100% utilize the program to prepare students for the writing portion of the FCAT. Surveys also revealed that 100% of the participating teachers rate the program as a valuable method for teaching communication skills, preparing and presenting speeches, and increasing students' confidence and self-esteem.

According to surveys of participating teachers the Seatbelt Safety Program is an effective program for teaching students the importance of using seatbelts in a vehicle and 95% of the students reported that they use seatbelts as a result of the program everyday.

Of the 445 youth who participated in the 4-H Embryology project 88% reported they have a better understanding of the incubation cycle.

Talking with T.J. surveys of participating teachers report that they note a "more caring attitude" in their students who participate in the program. This program was conducted as a 4-H Project in two Exceptional Student Education classes.

Evaluations of the sixteen participating teachers who used the Earth Connections curriculum revealed that 375 youth gained knowledge about natural ecosystems and food chains.

Taught 48 lessons on basic sewing skills to 64 youth. Through a pre-test it was discovered that these youth had limited knowledge of sewing terminology and equipment. After three months of lessons (meeting one day a week), through an observation checklist, they were able to identify all the parts of the sewing machine and basic sewing equipment. From a comparison of pre & post-test scores, there was 75% increase in correct answers relating to sewing knowledge.

During the past five years over 300 youth have participated in 4-H Summer Camps. Evaluations of the summer county camps program revealed that 95% of the participants enjoyed camp and want to return next year. 96% of the campers rated the week of camp as either "Good" or "Great".

Of the 105 youth who participated in the Photography workshop 80% of the participants revealed in a survey that learned more about how lighting affects photographs and how it can be manipulated. 75% of participants reported they have a better understanding of the different speeds of film.

CLINICAL SERVICE OR CLINICAL ACTIVITIES – N/A
24. SERVICE TO SCHOOLS

Taylor County School Readiness Coalition Board Member, 2003.

Project Go Advisory Committee Member, 2001-2002

Taylor County Shared Services Member, 1998-2003.

Taylor County Middle School Public Speaking Judge, 1998-2003.

Taylor County Middle School Home Economics Class Project Judge, 1998-2002.


25. MEMBERSHIP AND ACTIVITIES IN THE PROFESSION

National Association of Extension 4-H Agents, member 1997 to present
Volunteer Program Committee 2000-2001

Florida Association of Extension 4-H Agents, member 1997 to present
President 2002 to present
President-Elect 2001-2002
First Vice-President 2000-2001
District III Director 1999-2000
Policy & Resolution Committee Member 1997-1999

Epsilon Sigma Phi, member 2002-2003

26. HONORS

2003 – National Association of Extension Agents Achievement in Service

2003 – Florida Association of Extension 4-H Agents Achievement in Service

2002 – Florida Junior Miss Program Gold Program Award

2002 - Florida Forest Festival Volunteer/Time Award

August 2002 – This agent was presented an appreciation citation at the Annual 4-H Awards Banquet by a Taylor County 4-H Volunteer on behalf of 4-H youth and volunteers in Taylor County.